

Position: Canoe Kids Summer Camp Coordinator

The Ottawa River Canoe club is looking for an enthusiastic person to work as the Canoe Kids Day Camp Coordinator for the ORCC Canoe Kids Program. The Canoe Kids program provides a fun camp environment for children to learn fundamental canoe and kayak skills and to encourage a lifelong interest in paddling. The Canoe Kids program is designed to provide children an opportunity to paddle and socialize with their friends in a fun team environment. Campers develop water safety awareness and paddling skills while increasing their confidence on the water. The camping day includes on-land active games, crafts, and discovery time. The focus is on summer fun!

The Coordinator will be working with 1-2 other staff member and will oversee all aspects of the camp. The coordinator will also act as a counsellor working with children 6-7 & 8-11 years old in a day camp environment.

Essential Experience (must be able to demonstrate through references):

- Minimum 18 years old
- Kids camp counsellor or teaching experience
- Enthusiasm and willingness to learn
- Outstanding communication and collaboration skills
- Exemplary organization skill
- On or before July 1st: Must have a Police check, Ontario Pleasure Craft Operators Card, CPR Level C, AED and standard First Aid*
- Coaching Association of Canada National Coaching Certification Program Canoe Kids Certification*

*candidates may obtain these certifications after applying, but must have them prior to starting the job

Assets:

- Previous job experience in proximity of water (swimming, paddling, water-skiing etc).
- Previous paddling experience
- Previous experience supervising staff
- NLS certification

Duties:

- Must be able to create and deliver a week long curriculum to encourage appropriate athlete development and paddling skills based on the Canoe Kids Curriculum
- Supervise staff
 - Together with the rest of the team of camp counselors introduce the campers to the basics of recreational canoe and kayak and various other paddle sports.
 - Work collaboratively with the team and volunteers to ensure all camp logistics are in place and the programs are delivered according to plan.
 - Follow basic guidelines for Canoe Kids Camp programs developed by Canoe Kayak Canada and by the ORCC head coach.
 - Teach and apply basic water safety techniques during all camp activities
 - Supervise participants in all aspects of camp: swim assessment, canoeing, kayaking, dragon boating, games, field trips to beach, crafts and pre and post camp care.
 - Promote and encourage sport in a fun and safe environment.

Term: June 28 to August 25th

- Hours are 8 to 4:30, Monday to Friday (except long weekends)

Salary: depending on experience and qualifications

Deadline for application: February 20, 2017

Please submit cover letter and resume by email to:

Joel Hazzan
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613-618-1715